

Sample notices

JONES, Mildred "Hattie" Effinger – peacefully at Mary Potter Hospice on 14 July 2004. Hattie is survived by her loving husband of 56 years, Alfred; her sister Mabel and her brother Mitchell. Messages c/- 306 Willis St, Wellington. In lieu of flowers, donations to the Neonatal Unit of Wellington Hospital (Private Bag 7902, Wellington) would be appreciated or may be left at the service. A service to celebrate Hattie's life will be held at the Baptist Church, Clyde St, Brooklyn on Monday 19 July 2004 at 1.30pm followed by private cremation.

Lychgate Funerals
Tel 04 385-0745

FISHER, Nathaniel. Suddenly at Wellington on Saturday 20 December 2003. Very dearly loved husband of Ruth. Loving father of Nathaniel Jr., David and Claire. Loved brother and brother-in-law of Margaret and Don. R.I.P. Requiem Mass will be celebrated at St. Benedict's Catholic Church, Izard Road, Khandallah, Wellington at 1.00pm on Wednesday 24 December 2003 followed by interment at Makara Cemetery. The rosary will be recited in church on Tuesday 23 December at 7.00pm.

Lychgate Funerals
Tel 04 385-0745

YORKIN, Chloe Anne Bryant - Born January 7, 1959 in Baltimore, USA. She died on April 10 in Wellington, New Zealand. Daughter of Alexander and Vivian Bryant, sister of Renee, Evelyn and Donald. She will be missed by all who knew her. A private service was held today.

Lychgate Funerals
Tel 04 385-0745

A guide to composing a newspaper notice

Lychgate funerals supporting families



306 Willis Street, Wellington City
Phone: 04 385 0745
Fax: 04 801 7203
Email: staff@lychgate.co.nz
www.lychgate.co.nz

7 Johnsonville Road, Johnsonville
Phone: 04 477 6855

89 Karori Road, Karori
Phone: 04 476 6472

Part of Invocare NZ Ltd – Member of FDANZ



Caring for you and your family in your time of need

1. Name

- Surname then first names
- May put nickname in brackets
- May include a title, rank, service number, lodge etc.

2. Circumstances of death

- Where death occurred
- Who was present
- How – peacefully/suddenly
 - after a long/short/brief illness
 - tragically taken
 - accidentally killed
 - as a result of an accident
 - after a long/brave struggle/battle

3. Date

- On (*month – day – year*)
- May include age

4. Family and friends

- Can be in order of seniority or in order of priority
- Deceased people can be referred to as '*the late.....*' or '*!.... (deceased)*'

Ideas:

Loved	Beloved	Dearly loved
Much love	Loving	Precious
Adored	Treasured	Cherished
Respected	Dear friend	Sincere life long friend
Companion	Partner	Wife/ husband
Sister/Brother (step)		
Daughter/son/infant/baby	Grand mother/father	
Nana/Papa or any nick-name they were known by		

- Any adjective that describes the relationship
- Extended family may put their own notice in
- Use of inclusive terms can save space and money eg. '*loved by all the family/nieces/nephews*' etc

5. Thanks

To: *Doctors / Nurses / Hospice Staff / Rest Home Staff / Wellington Free Ambulance*

6. Flowers

Messages can read:

'In lieu of flowers, donations to the would be appreciated and may be left at the service or posted to PO Box....'

'No flowers by request.' *'Cut flowers only please.'*

7. Other inclusions

- Poetry
- RIP
- All welcome
- Viewing at

'..... is lying at, all are welcome to visit.'

Messages to:

c/- the Funeral Home address (for security purposes)

or www.lychgate.co.nz

or give a family member's telephone number.

WARNING: The police have advised us not to include home addresses in funeral notices as this advertises when a house may be empty for thieves and the like. If someone is willing to mind the house this lessens the risk.

8. Funeral details

- Include place, date and time of funeral service
- Cremation or burial site
- Addresses are helpful
- 'Private' means by invitation only or no attendance by anyone.

When the funeral is private then the notice might read –

'At’s request a private funeral was held on

- If service details are not yet known then say – 'Funeral details to follow'.

9. Signed off with the funeral home name

Lychgate Funerals - Telephone 385 0745 If the Funeral director's name appears it gives a central point for people to contact with any enquiries they may have, without disturbing the family. Trust companies or Solicitors who hold a copy of the will, often telephone the funeral home to ascertain who is administering the estate.

10. Newspapers

All newspapers have deadlines so make sure you allow enough time. Check all funeral details are confirmed before inserting the notice. Newspapers charge per line not per word or letter.

Sample notices

SWANSON, Chandler James – On 4 May 2001, at Taupo, in his 72nd year. Loved husband of Adele and father of Haley and William. The Funeral Service will held at the Lychgate Funeral Home Chapel, cnr Willis and Aro Streets, Wellington at 2 pm today, Tuesday 8 May 2001, followed by private cremation. Communications to 25 Swanson Street, Tokoroa.

Lychgate Funerals

Tel: (04) 385 0745

McARTHUR, Jean Louise - "Viveca St. John" – suddenly, doing what she enjoyed on 17 July 2004, aged 43 years. Loved daughter of Mary and Edward McArthur and friend to her beloved cat, Tito. Her funeral service will be held at 27 Beauchamp Street, Karori on Friday 30 July 2004 at 11.00am and thereafter private cremation at the Lychgate Crematorium.

Lychgate Funerals

Tel (04) 385-0745

